To: Director Publications
BENTHAM SCIENCE PUBLISHERS LTD
Executive Suite Y-2
PO Box 7917, Saif Zone
Sharjah
UNITED ARAB EMIRATES

Fax: +971-6-557-1134 (UAE)
Email: benthams@emirates.net.ae

Dear Sir

Re: BENTHAM OPEN - Open Access Publishing Agreement

Please find attached a copy of the Bentham Science Publishers Ltd (“Bentham Open”) terms and conditions (“Open Access Publication Terms & Conditions”) for open access publishing via Bentham Open, along with related Schedules including a schedule setting out details of the subject copyright work (the “Work”), namely:

**TITLE OF WORK:** [INSERT]

I am the Principal / Corresponding Author of the Work, and my contact details are found in the signature block below.

In order to submit the Work for publication on an open access basis via Bentham Open, I understand that:

- it is necessary to complete and submit this Copyright Letter, along with the Open Access Publication Terms & Conditions and the attached Schedules;

- the Copyright Letter, along with the Open Access Publication Terms & Conditions and the attached Schedules, together comprise the agreement between myself and Bentham Open relating to the publication of the Work; and

- the terms of the Creative Commons Attribution 4.0 International Public License (CC-BY 4.0), along with the other terms and conditions found in the Copyright Letter, the Open Access Publication Terms & Conditions and Schedules, apply to the publication of the Work via Bentham Open.

I have signed and dated this Copyright Letter, the Open Access Publication Terms & Conditions, and the Schedules. Please have these documents countersigned on behalf of Bentham Open, and return a copy to me by email at your nearest opportunity.

Yours faithfully

Name:

**Principal / Corresponding Author of the Work** (“Corresponding Author”)

Affiliation:

Fax: Telephone:

Email 1: Email 2:
OPEN ACCESS PUBLICATION TERMS & CONDITIONS

1. BACKGROUND
1.1. The "Work" is the research article, review article, letter, clinical trial study, report, article, or other copyright work, as identified in the Copyright Letter and further detailed in Schedule 1: Details of the Work (including such form of the copyright work submitted to Bentham Open for publication pursuant to clause 4, below), but excluding (except where context otherwise requires) any diagrams, figures or illustration specifically identified to Bentham Open pursuant to clause 3.3, below.

1.2. Bentham Open and the Corresponding Author agree that these Open Access Publication Terms & Conditions, along with the details set-out in the Copyright Letter and in the Schedules, comprise the agreement between the parties relating to Work (the "Agreement").

2. AUTHORS
2.1. The individual/s identified in Schedule 2: Authors are the authors of the Work ("Author/s"). The Corresponding Author represents and warrants that he or she has full right and power to enter into this Agreement, and (where the Corresponding Author is not the sole author) that the Author/s of the Work consent and agree to the terms of this Agreement and have irrevocably granted all rights in the Work to the Corresponding Author in order to allow Bentham Open to publish the Work in accordance with the terms of this Agreement. Upon request from Bentham Open, the Corresponding Author shall at his/her own expense provide written evidence of the same to Bentham Open.

2.2. The Corresponding Author represents and warrants that the Author/s have, to the fullest extent permitted by applicable law, waived or undertaken to refrain from enforcing against Bentham Science, their moral rights in the Work. Upon request from Bentham Open, the Corresponding Author shall at his/her own expense provide written evidence of the same to Bentham Open.

3. COPYRIGHT LICENCE
3.1. The Corresponding Author retains ownership of the copyright in the Work, and hereby warrants that the copyright in the Work is licensed under the terms of the Creative Commons Attribution 4.0 International Public License (CC-BY 4.0), a copy of which is available at: https://creativecommons.org/licenses/by/4.0/legalcode, wherein (for the purposes of this Agreement) references to the "Licensor" shall be understood as references to the Corresponding Author, and references to "You" shall be understood as references to Bentham Open.

3.2. Bentham Open may commercially exploit any and all copyright in the Work, world-wide, in any format whatsoever. For the avoidance of doubt, and without limitation, the rights granted to Bentham Open by the Corresponding Author pursuant to this Agreement include the right to sell reprints of the Work and/or bespoke publications of the Work (including, without limitation, in combination with other works) in any format (including, without limitation, digital and/or hard copy print), and the Corresponding Author hereby acknowledges and agrees that the proceeds of such sales shall be entirely to Bentham Open's own account.

3.3. To the extent that copyright in any of the diagrams, illustrations or figures incorporated into the Work does not belong to the Corresponding Author, the Corresponding Author undertakes to specifically identify such diagrams, illustrations or figures to Bentham Open, and to procure (and warrants that it has procured) for Bentham Open such rights as will enable Bentham Open to use (without limitation) such diagrams, illustrations and figures, without restriction, in the course of publishing the Work. Where context requires, references to "Work" in this Agreement shall include references to such diagrams, illustrations or figures.

3.4. Bentham Open may charge, assign and/or license the benefit of this Agreement in whole or in part, including (without limitation) any and all rights licensed to Bentham Open hereunder, and the benefit of any representations, warranties, indemnities and undertakings of the Corresponding Author, to any third party.

4. DELIVERY AND PUBLISHING
4.1. Bentham Open offers publishing via a variety of methods. The parties agree that, at a minimum, and subject to the payment of the Fee by the Corresponding Author (as set out in Schedule 3: Publishing) and the other terms of this Agreement, the Work shall be published in the manner specified, and on the commercial terms specified, in Schedule 3: Publishing.

4.2. The Corresponding Author undertakes to provide to Bentham Open, by the deadline specified in Schedule 1: Details of the Work (the "Submission Deadline"), an electronic copy of the Work in a high-quality, professionally prepared, production-ready format. The Corresponding Author undertakes to ensure that all pages of the Work so submitted have been proof-read carefully, and that all diagrams, illustrations, figures and captions, are of excellent quality, with regard to both substance and form.

4.3. The Corresponding Author represents and warrants that the Work has been prepared in accordance with the relevant Guidelines, and checked for all possible linguistic inconsistencies and errors, including grammar, style and typography, by someone with a high command of the English language and familiarity with academic writing in the English language. ("Guidelines" means the Instructions for Authors available on the Bentham Open website, as well as the Aims & Scope applicable to the relevant Bentham Open publication.) Bentham Open's nominated service provider, Eureka Science, offers English language support services which Assignor may elect to utilise in respect of the Work by completing the applicable box in Schedule 1: Details of the Work. The provision of such services by Eureka Science shall be subject to Eureka Science's prevailing terms and rates relating to such type of optional support.

4.4. In the space provided in Schedule 1: Details of the Work, the Corresponding Author shall disclose whether or not the Work reports experiments involving humans or animals.

4.5. Bentham Open shall be entitled to carry-out such minor amendments or adjustments to the Work as it considers necessary in order to ensure conformity with Bentham Open's production and presentation requirements. If Bentham Open notifies the Corresponding Author that the Work requires amendments or adjustments beyond what Bentham Open considers to be minor, then the Corresponding Author may opt to either: i. address such issues directly (within a reasonable timeframe specified by Bentham Open), or ii. instruct Bentham Open to address such issues. If the Corresponding Author instructs Bentham Open to address the issues, Bentham Open's terms and rates relating to this type of optional support shall apply, and Bentham Open shall confirm the likely costs to the Corresponding Author before commencing any such work.

4.6. For quality monitoring purposes, Bentham Open will seek a review of the Work by specialists familiar with the subject matter. The Corresponding Author acknowledges and agrees that acceptance of the Work by Bentham Open and publication of the same shall be subject to positive peer
review by independent referees. Bentham Open may consult such referees as it considers appropriate, including referees identified by reference to publication records, recommendations of editorial board members, or otherwise. The Corresponding Author may nominate its own referees in the space provided in Schedule 4: Proposed Referees. If the Corresponding Author wishes to nominate referees in this manner, it shall ensure that such referees have not published with the Author/s within the five year period up to the date of this Agreement, and are not affiliated in any way with the Author/s, including without limitation, with the current employer of the Author/s. In no event shall Bentham Open be obliged to consult any referees nominated by the Corresponding Author.

4.7. Nothing in this Agreement shall restrict Bentham Open from publishing and marketing the Work in any manner (including via third parties such as third party aggregators). Bentham Open reserves the right to refrain from publishing the Work, or to withdraw the Work from circulation following publication, at its own discretion. Without limitation, Bentham Open may exercise this right if it determines that the Work contains language errors that exceed 5% or more of the total Work (based on total word count), if the work fails to conform with Bentham Open’s production and presentation requirements, if the work attracts undesirable or negative publicity that Bentham considers may impact on the reputations of the Author/s or Bentham Open, and/or for its own commercial reasons.

5. SELF-ARCHIVING POLICY
Authors may self-archive their accepted manuscripts as well as published manuscripts on their personal websites, institutional repository like PMC or a cross-institutional subject repository like arXiv.org, in accordance with CC-BY 4.0, and all Works so archived should be accompanied by reference to the appropriate Bentham Open reference for the Work.

6. CONFLICTS
The Corresponding Author shall disclose, in Schedule 1: Details of the Work, details relating to all actual or potential conflicts of interest relating to the Work, and all financial contributions relevant to the Work and its publication pursuant to this Agreement. If requested by Bentham Open, the Corresponding Author shall provide Bentham Open with any further information Bentham Open may request in respect of such matters.

7. WARRANTIES
The Corresponding Author warrants and undertakes that, as at the date of this Agreement:
(a) the Work does not contain any plagiarism; the Work is the original work of the Author/s, and has not been copied wholly or substantially from any other work or material or any other source;
(b) the Corresponding Author is the sole legal and beneficial owner of the rights purported to be granted pursuant to this Agreement, and (if applicable) the Corresponding Author has obtained any and all necessary assignments or other permissions from co-authors and/or employers to ensure that the Corresponding Author is able to comply with its obligations and to grant the rights purported to be granted pursuant to this Agreement;
(c) the Corresponding Author is exclusively entitled to give all warranties, indemnities, assurances, confirmations, waivers and agreements set out in this Agreement;
(d) the Work has not been published by any third party, or submitted to any third party for consideration for publication, and will not be published by any third party or submitted to any third party for consideration of the same by or on behalf of the Corresponding Author or any of the Author/s prior to publication via Bentham Open;
(e) once the Work has been submitted to Bentham Open for publication in accordance with clause 4, the Corresponding Author will not attempt to withdraw the Work from publication;
(f) the Corresponding Author has not assigned or granted to any third party any of the rights granted pursuant to this Agreement;
(g) the exploitation of the rights granted by this Agreement will not infringe the rights of any third party, including without limitation, any intellectual property rights and any rights to register the same;
(h) the Corresponding Author is unaware of any infringement, or likely infringement, of any of the rights granted pursuant to this Agreement;
(i) the rights granted by this Agreement are free from any security interest, option, mortgage, charge or lien;
(j) the Work is factually accurate and contains no matter which is scandalous, libellous, unlawful, or otherwise actionable;
(k) there are no actual or potential conflicts of interest, except as specified in Schedule 1: Details of the Work;
(l) there has been no financial contribution to the Work, except as specified in Schedule 1: Details of the Work; and
(m) there have been no experiments involving humans or animals, except as specified in Schedule 1: Details of the Work.

8. INDEMNITIES
8.1. The Corresponding Author shall indemnify Bentham Open against all liabilities, costs, expenses, damages and losses (including any direct, indirect or consequential losses, loss of profit, loss of reputation and all interest, penalties and legal costs (calculated on a full indemnity basis) and all other professional costs and expenses) suffered or incurred by Bentham Open arising out of or in connection with:
(a) any breach by the Corresponding Author of any of the warranties contained in clause 7, and
(b) the enforcement of this Agreement.
8.2. At the request of Bentham Open, and at the Corresponding Author’s own expense, the Corresponding Author shall provide all reasonable assistance to enable Bentham Open to resist any claim, action or proceedings brought against Bentham Open as a consequence of any breach by the Corresponding Author of the warranties contained in clause 7. This indemnity shall apply whether or not Bentham Open has been negligent or at fault.

9. FURTHER ASSURANCE
9.1. At its own expense the Corresponding Author shall, and shall use all reasonable endeavours to procure that any necessary third party shall, promptly execute such documents and perform such acts as may reasonably be required for the purpose of giving full effect to this Agreement, including assisting Bentham Open in defending and enforcing any rights granted to Bentham Open pursuant to this Agreement, and assisting with any other proceedings which may be brought by or against Bentham Open against or by any third party relating to the rights granted by this Agreement.
9.2. The Corresponding Author irrevocably appoints Bentham Open to be its attorney in its name and on its behalf to execute documents, use the Corresponding Author’s name and do all things which are necessary or desirable for Bentham Open to obtain for itself or its nominee the full benefit of this Agreement. This power of attorney is irrevocable as long as any of the Corresponding Author obligations under this Agreement remain undischarge. The attorney may, in any way it thinks fit and in the name and on behalf of the Corresponding Author:
(a) take any action that this Agreement requires the Corresponding Author to take;
(b) exercise any rights which this Agreement gives to the Corresponding Author; and
We agree to the terms as set out in the Agreement.

Signed by:

______________________ (signature)
______________________ (print name)

CORRESPONDING AUTHOR

Signed by:

______________________ (signature)
______________________ (print name)

For and on behalf of BENTHAM SCIENCE PUBLISHERS LTD
**SCHEDULE 1: DETAILS OF THE WORK**

<table>
<thead>
<tr>
<th><strong>TITLE OF WORK:</strong></th>
<th>[INSERT]</th>
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<tbody>
<tr>
<td><strong>TYPE OF WORK [SELECT ONE]:</strong></td>
<td>Review Article</td>
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<td></td>
<td>Case Report</td>
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<td>Clinical Trial Study</td>
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<td><strong>DESCRIPTION OF WORK:</strong></td>
<td>[INSERT]</td>
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<td><strong>SUBMISSION DEADLINE:</strong></td>
<td>[INSERT]</td>
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<tr>
<td><strong>APPROXIMATE SPECIFICATIONS:</strong></td>
<td>[ ] words; [ ] pages; [ ] images/drawings/figures</td>
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<tr>
<td>Is the Work likely to be of particular interest to pharmaceutical or biotechnology companies?</td>
<td>[ ] YES [ ] NO</td>
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<td><strong>DECLARATION OF COMPLIANCE WITH APPLICABLE STANDARDS:</strong></td>
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<tr>
<td>Does the Work report experiments involving human subjects?</td>
<td>[ ] YES [ ] NO</td>
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<td>• If Yes, were the reported experiments in accordance with the ethical standards of the committee responsible for human experimentation (institutional and national), and with the Helsinki Declaration of 1975, as revised in 2008 (<a href="http://www.wma.net/en/20activities/10ethics/10helsinki/">http://www.wma.net/en/20activities/10ethics/10helsinki/</a>)?</td>
<td>[ ] YES [ ] NO</td>
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<td>(If Yes, the Corresponding Author must submit a copy of the approval and consent-to-disclose form to Bentham Open by fax or email.)</td>
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<tr>
<td>Does the Work report experiments involving animals?</td>
<td>[ ] YES [ ] NO</td>
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<td><strong>CONFLICTS OF INTEREST</strong></td>
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<tr>
<td>Conflicts of interest arise when authors, reviewers, or editors have interests (such as financial or personal interests) that are not made clear and that may influence their judgment on the content of their work. Authors and editors who submit work for publication with Bentham Open are required to disclose and acknowledge all forms of financial support relating to the work to be published, all commercial or financial involvement that might present an appearance of a conflict of interest in respect of the work, and all agreements relating to sponsorship of any research upon which the work is based.</td>
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<tr>
<td>Are there any actual, or potential, conflicts of interest?</td>
<td>[ ] YES [ ] NO</td>
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</table>
If Yes, details of the actual or potential conflicts of interest must be set-out in the spaces provided below.

**DISCLOSURE REGARDING ACTUAL OR POTENTIAL CONFLICTS OF INTEREST:**

[INSERT]

**DISCLOSURE REGARDING THIRD PARTY FINANCIAL CONTRIBUTIONS:**

[INSERT]

**LANGUAGE AND EDITING:**

Does Corresponding Author require assistance in having the English grammar and style of the Work checked and improved by Bentham Open?:  

[ ] YES  [ ] NO

If Yes, Eureka Science will provide a quote in respect of the same.
<table>
<thead>
<tr>
<th>NAME</th>
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### SCHEDULE 3: PUBLISHING

<table>
<thead>
<tr>
<th>TITLE OF PUBLICATION PLATFORM:</th>
<th>[The Open Conference Proceedings Journal]</th>
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<tbody>
<tr>
<td>&quot;FEE&quot;:</td>
<td>[BENTHAM TO INSERT AMOUNT USD] payable in respect of the publication by Bentham Open of the Work via the above publication platform in accordance with the terms below.</td>
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</table>
| PAYMENT TERMS:                | Bentham Open shall invoice the Corresponding Author in respect of the Fee. The Corresponding Author shall pay the Fee to Bentham Open within 15 days of the date of invoice by means of cheque made payable to "Bentham Open Publishers Ltd", or by credit card payment (in which case Corresponding Author to complete attached form), or by bank wire transfer to the following bank account:  
  
  **Beneficiary Name:** Bentham Science Publishers Ltd. (FZC)  
  **Beneficiary Address:** Executive Suite Y 2, Saif Zone, Sharjah, United Arab Emirates  
  **IBAN:** Ae690260000511230714903  
  **Swift Code:** EBILAEAD  
  **Bank Name:** Emirates NBD Bank (PJSC)  
  **Bank Address:** Dubai Main Branch, P.O. Box 2923, Dubai, United Arab Emirates  
  
  On making bank payments, please ensure that reference is made to our invoice number to avoid your payment not being traced.  
  
  The Fee shall be paid in full without any deduction or withholding other than as required by law and the Corresponding Author shall not be entitled to assert any credit, set-off, deduction, counterclaim or abatement of any nature whatsoever against Bentham Open in order to justify withholding payment of any such amount in whole or in part. If the Corresponding Author is required, pursuant to any applicable present or future law, rule or regulation of any competent governmental or other administrative body, to make any deduction or withholding from any amount payable to Bentham Open pursuant to this Agreement, the Corresponding Author shall pay to Bentham Open an additional amount as will, after the deduction or withholding has been made, leave Bentham Open with the same amount as it would have been entitled to receive in the absence of any such requirement to make a deduction or withholding; promptly pay to the relevant authority the amount of such deduction or withholding; and provide evidence of the same to Bentham Open on request. |
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